

Guidelines for the submission of case reports to the Credentials Committee of the ECBHM as part of the application to the Certifying Examination

According to the Training Brochure (Chapter 3.4. G.2., page 14, and 4.2.G., page 17), the English written case reports have to fulfill the following criteria:

- Be related to bovine health management
- Have been handled personally by the resident
- Maximal length: 3000 words
- Give an impression of the analytical approach of the candidate
- Not cover the same material as in the publications

Guidelines for the redaction of case reports

- The 5 case reports must cover 5 unrelated topics of bovine health management
- The main focus of the reports should be on herd health and management, but the 5 case reports may also include descriptions of 1 to a maximum of 2 individual clinical cases
- The resident may seek advice from his/her supervisor for the selection of adequate cases but the case reports have to be written by the resident alone (*the program supervisor must sign a statement confirming this point in his/her letter of reference in support of the candidate's application to the Examination*)
- Tables and figure legends are not included in the maximal length of 3000 words
- A maximum of 2 tables and 2 figures per case are allowed
- Each case report has to be saved as one individual file including all parts of it (i.e. also tables and figures in the same file) in Word format
- The reports must be submitted to the central office of the ECBHM as a part of the application to the Examination
- Each case report will be reviewed by members of the Credentials Committee
- Assessment of the case reports will lead to a decision "passed/failed" at the majority of the votes from the Credentials Committee
- Decisions regarding the case reports will be communicated to the candidates as a part of the Credentials review